

West St. Paul Ave Lift bridge: Response to Questions on Request for Proposal by the Prospective Consultants

Following are the questions and answers on the Request for Proposal (RFP) for the W. St. Paul Ave Bridge.

1. What are the City's thoughts on implementing the project as Design/Build, or Low Bid-Design/Build? Or is it firm that the project will be implemented as Design-Bid-Build per the RFP?

Answer: The project will be implemented as Design-Bid-Build per the RFP.

2. Item 3.p. on the bottom of page 11: Concerning the observed scour at the pier, what additional services, if any, will be required other than soundings? What are the City's thoughts on the need for a scour analysis, hydraulic analysis, and/or river bed soils analysis in order to remedy the scour?

Answer: For the RPF, consider only performing sounding to locate any localized scour and filling the scour hole. If needed, the scope of work can be revised during the negotiation process.

3. Item E. 7. On page 22: The first sentence requests an hourly breakdown of tasks to be performed by each team member. The second sentence asks to provide an initial estimated level of effort in hours by employee classification. What is required – hours by each team member, or hours by employee classification? Also, what is meant by: "...as well as ratio of pay, overhead rates and profit." Specifically, what is meant by "ratio of pay"?

Answer: Item E on Page 22 the second sentence should be revised as "Provide an initial estimated level of effort in hours by employee classification as well as hourly rates, overhead rates and profit".

4. Proposal Organization and Format specifies that proposals should be typed and submitted on 8.5 by 11 inch paper bound securely. Are exhibits printed on 11x17, and folded to fit 8.5 x 11, acceptable?

Answer: The exhibits printed on 11x17 and folded to 8.5x11 is acceptable.

5. Is 2-sided printing acceptable?

Answer: Two sided printing is acceptable.

6. Does the City have a format we should use to present the summary of manpower requirements?

Answer: City does not have a standardized format. The consultant should submit the summary in a format which is acceptable in the industry.

7. There is some confusion regarding the City's transition from the Emerging Business Enterprise (EBE) Program to the Minority, Woman and Small Business Enterprise Program and the 18% participation requirement. Could the City provide further clarification?

Answer: The new ordinance titled Chapter 370; Minority, Woman and Small Business Enterprise Program (SWMBE) is included in Appendix D of the RFP. Subchapter 4, Small Business Enterprise Program, Article 370-27 requires an 18% participation of small business enterprises (SBE) for professional services contracts. Professional services contracts require 18% SBE participation ONLY, not SWMBE.

The parties acknowledge that these provisions will apply as of January 3, 2012 as the City will repeal its EBE program, and replace it with a Minority, Woman, and Small Business Enterprise Program before the effective date of this Contract. A current list of City-certified SBE consultants is available. Please contact Ossie Kendrix, the City's EBE Manager at 414.286.5553 should you have any questions or concerns.